

The regular meeting of the Village of Divernon Board of Trustees was held on Wednesday, March 14, 2018 at the Divernon Village Hall. Village President Jim Copelin called the meeting to order at 6:30 p.m. After the Pledge of Allegiance was recited by all in attendance, Copelin called roll: Jim Copelin "Here", Wayne Jones "Here", Melissa Layton "Here", Daryl Spelman "Here", Derek Hedges "Here", Dianne Brenning "Here". Also in attendance were Police Chief Barclay Harris, Superintendent Jeremy Rhodes and Treasurer Christine Nichols. Rod Molnar was absent.

A motion was made by Hedges and seconded by Spelman to approve the corrected minutes of February 28, 2018. The motion passed 4-0. Baer and Brenning voting present.

Brenning presented the Village bills with a motion that they be approved. Baer seconded and the motion carried 6-0.

Visitors:

Jane Requarth of Wingo Foods was in attendance with several questions concerning the food truck ordinance. These included questions about the hours of operation, fees, signs, cost of electricity and whether or not the truck could operate from private property. To be on private property, any property zoned residential would need to be rezoned or receive a variance. Copelin stated that he had asked for her input when the ordinance was being drafted and didn't receive any. The Board advised Requarth that items in the ordinance could be looked at if needed. A food truck license requires an annual \$200.00 fee and background check.

Sangamon County Board Representative Jeff Thomas was present to give the Board an update on what the County Economic Development Council is working on. Thomas explained that the committees he serves upon are Road and Bridge, Buildings and Grounds, 911, and Employee Services.

Supervisors Reports:

Public Works:

Jeremy Rhodes reported that Mike McEvers of Benton and Associates advised that the Village can use Motor Fuel Tax funds for sidewalk repair even if the work is done by Village employees. Midwest Meters have made changes to their programming in the meter system. Rhodes is still working a few meters that need changes. Baer asked about the water loss ratio. Nichols will be sending out a report. Baer also asked for an update on the extension of Henrietta Street. Copelin will contact Dave Brown to see if the property is available.

Police:

Chief Harris reported that lights need to be replaced in the police garage. He gave an update on work that needs to be done on the squad cars. Both the Tahoe and Explorer need weapons racks. They will be installed at a cost of \$560.00 each by Ford. Ford also needs to see if the seat can be repaired on the Explorer. There is a hole that needs fixed, but it is on a seat with an airbag which is specialty work. The property at Lincoln and Dodds Streets has been cleaned up.

*Committee Reports:**Zoning, TIF, Building Permits:*

Mayor Copelin has been in touch with the realtor who is selling the property for the bank. The realtor sent the paperwork to the bank that he had received from EPA and they are currently working on getting the property appraised. The realtor will accept bids for the property, but he asks that they be submitted in writing. Copelin will be following up with the realtor every few weeks to see if any progress has been made or bids received. Bert Barlow is continuing work on his new building on Reichert Road. Steve Sims of Ladage Builders is drawing up the paperwork. No final approval has been received from Evan Loyd. All seven positions for the Zoning Board of Appeals have been filled. Copelin will contact the Village Attorney for the next step in the process.

Public Utilities, Water, Sewer and Gas:

There were no requests for adjustments this month. Nichols requested that a new code be put into the billing system to keep track of liens. The Village passes on charges to place and release a utility lien. The charge is \$29.00 each. A motion was made by Brenning to add the new code to the system. Jones seconded and the motion carried 6-0.

Finance, Personnel, GIS:

Hedges is still reviewing the fraud manual. Nichols will let Copelin know when it can be sent to the attorney. She has completed the State Treasurer Unclaimed Property Report. This is a new law and will need to be done each year. On the Outsourcing Payroll System, Nichols will request a new bid removing the biometric clock. She hopes to have bids by the next meeting. A motion was made by Brenning and seconded by Baer to approve the Certified Estimate of Revenues. The motion passed 6-0. Nichols will have the document recorded.

Public Safety, Health and Safety:

Layton is working with Flowers Disposal on a new contract.

Public Works, Streets, Alleys and Sidewalks:

Nothing to report.

Village Communication/Building Grounds and Lights, Parks:

Spelman reported that Illini Tech is rebuilding two of the Village's old computers. They will also be putting anti-virus software on them. They will be used by the public works department.

Old Business:

A motion was made by Jones to purchase an ad in the Auburn High School Yearbook at a cost of \$37.50. Hedges seconded and the motion passed 6-0. A legal notice will run in the *Auburn Citizen and Divernon News* for the next three weeks regarding the sale of the properties at 333 State Street and 609 State Street. Bids will be opened at the regular meeting on April 25, 2018.

New Business:

None.

Motion by Hedges to adjourn at 7:48 p.m.

Jim Copelin
Village President

Rodney Molnar
Village Clerk